

Nea Walbridge

Aspiring Graphic Design Professional

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Winooski, Vermont 05404

USA

SKILLS

- Proficient with digital equipment as well as media editing programs such as Adobe Photoshop, Illustrator, InDesign, ImageReady, Macromedia Dreamweaver, Flash
- Detail oriented, able to analyze objectively and formulate solutions
- Creative, unusual way of seeing ordinary objects and solutions
- Team building, organizational and communications skills
- Strong computer skills and exposure to Microsoft Office
- Familiar with basic computer components; able to fix minor glitches in Windows/Macintosh systems and basic functional maintenance

INTERNSHIPS

Nibus Clothing, Burlington, VT April 2007 – August 2007

<http://nibusclothing.com>

Graphic Designer Intern

- Researched designs for labels and vector images
- Traced images in Adobe Illustrator using both realistic and abstract styles
- Cleaned up and extracted images from photographs
- Created hang tags, labels, and fabric patterns using vectored stock images

BlueCross BlueShield, Montpelier, VT June 2004 – October 2004

<http://www.bcbsvt.org>

Layout Designer Intern

- Worked with Creative Director on fliers, pamphlets, and booklets
- Designed layouts and booklet covers using company and sponsor logos

EDUCATION

Champlain College, Burlington, VT

Bachelor's in Multimedia and Graphic Design, May 2008

Overall GPA 3.5/4.0

HONORS AND AWARDS

- Dean's List
- Cum Laude
- Professional Certificates in Video, Interactive/Web, Print

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JOB EXPERIENCE

Chittenden Bank, Colchester, VT August 2008 – Current
Customer Service Representative/Personal Banker

- Process transactions
- Use of company computer system
- Money handling
- Assist customers and callers

Bibens ACE Hardware, South Burlington, VT May 2008 – August 2008
Customer Service Associate

- Greet and assist customers
- Cash out customers
- Use of company computer system
- Organize and straighten racks

Champlain College Career Services, Burlington, VT May 2007 – April 2008
<http://careerservices.champlain.edu>

Office Assistant (Workstudy)

- Answered phone calls and assisted callers
- Completed advisor projects
- Worked with Microsoft Office Suite
- Researched job-related topics and information
- Maintained office while staff were out

Lane Bryant, Burlington, VT January 2007 – April 2007

<http://lanebryant.charmingshoppes.com/>

Sales Associate

- Greeted and assisted customers as “style guide”
- Helped complete new wardrobe pieces
- Cashed out customers
- Set up new accounts
- Organized, straightened racks

ACTIVITIES

Creator

- Anime Night, May 2006-May 2008

Member

- Champlain College Dance Team, May 2006-May 2008
- Champlain Music Makers, Spring semester, 2004

Volunteer

- Animal Care Assistant, Echo Center, May 2007-August 2007
- Punk Out Cancer, March 2004
- American Red Cross Blood Drive, March 2003